

Meeting: Annual Council

Date: 11 May 2016

Wards Affected: All Wards

Report Title: Scheme of Delegation for Council Functions and Confirmation of Budget and Policy Framework Documents

Is the decision a key decision? No

When does the decision need to be implemented? Immediately

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1. Proposal and Introduction

- 1.1 Each year the Council is required to agree the scheme of delegation for Council functions, as set out in Part 3 of the Constitution in so far as they relate to Council functions.
- 1.2 Following the budget setting process in February 2016, it was not clear to Members which reports formed the actual Capital and Revenue Budgets and which documents were Policy Framework documents which are approved annually as part of the budget setting process. This report seeks to clarify this by amending Article 4 – The Council.

The Revenue Budget included the following documents:

- Revenue Budget 2016/2017 (Revenue Budget)
- Budget Digest 2016/2017 (Revenue Budget)
- Proposals for service change, income generation and savings 2016/2017 (Revenue Budget)
- Equality Impact Assessments 2016/2017 (Revenue Budget)
- Fees and Charges 2016/2017 (Revenue Budget)
- Review of Reserves 2016/2017 (Policy Framework)
- Treasury Management Strategy 2016/2017 (incorporating the Annual Investment Strategy 2016/2017 and the Minimum Revenue Provision Policy 2016/2017) (Policy Framework)

The Capital Plan Budget included the following documents:

- Capital Plan and Supplementary Information (Capital Budget)
- Corporate Capital Strategy (Policy Framework)
- Corporate Asset Management Plan (Policy Framework)

2. Reason for Proposal

- 2.1 To confirm the scheme of delegation for Council functions and clarify which documents relate to the budget and which documents are Policy Framework documents.

3. Recommendation(s) / Proposed Decision

- 3.1 That the scheme of delegation of Council functions, as set out in Part 3 of the Constitution in so far as they relate to Council functions be approved.
- 3.2 That the revised Article 4 – The Council be approved.

Appendices

Appendix 1: Article 4 – The Council

Background Documents

[Constitution](#)